

# Application for Admission

Applicant's Full Name: \_\_\_\_\_ / \_\_\_\_\_  
Last First Middle Preferred Name

Date of Birth: \_\_\_\_\_ Male  Female

Grade Applying: \_\_\_\_\_ School Year Applying: \_\_\_\_\_

Name of Present School: \_\_\_\_\_

Grade Completed: \_\_\_\_\_ Dates Attended: \_\_\_\_\_

Father/Guardian:

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Primary Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Occupation: \_\_\_\_\_

Are you a Bayside Alumnus? Yes  No

If Father is remarried, please list Stepmother:  
\_\_\_\_\_

Mother/Guardian:

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Primary Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Occupation: \_\_\_\_\_

Are you a Bayside Alumnus? Yes  No

If Mother is remarried, please list Stepfather:  
\_\_\_\_\_

Who has legal custody? \_\_\_\_\_ Who will be responsible for payment? \_\_\_\_\_

Parents Married  Parents Divorced  Parents Separated  Mother Deceased  Father Deceased  Other

List all schools attended and give dates of attendance.

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List any relatives who are either enrolled, have attended, or have graduated from Bayside.

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List any siblings who are either enrolled, have attended, or have graduated from Bayside.

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How did you hear about Bayside Academy?

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Has applicant ever been suspended, dismissed, asked to withdraw or received severe disciplinary action at any other school? Yes  No

Has applicant ever been referred, tested or evaluated for social, educational or emotional problems? Yes  No

Has applicant ever been enrolled in any learning disability or other special program? Yes  No

*\*If any of the above questions were answered yes, please provide a copy of the written reports or evaluations and name of the principal.*

Has applicant ever been arrested or subject to the Juvenile Justice system in any way? Yes  No

I hereby make application for admission for my child to Bayside Academy. Completion of this form does not obligate the family or the school to enroll the applicant. This decision is made at the conclusion of the admissions process.

*All applicants for upper school must submit to a drug test as a condition of admission and understand that all students are subject to the Random Plus Drug Testing Program as outlined in the Handbook. Hair analysis is the method used for drug testing. Submission of this application constitutes acceptance of the school policy both by parents and the student applicant.*

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Admissions and Financial Policies

Bayside Academy is open for enrollment to any student who meets the admissions requirements. We do not discriminate on the basis of race, color, national or ethnic origin.

Bayside Academy accepts students in grades PK – 12. Students are evaluated on an individual basis. Pre-Kindergarten students must demonstrate the ability to receive instruction. Grades 1-6 are reviewed for admission based on entrance tests, prior school records, standardized tests and recommendations. Students in grades 7-12 are admitted on the same criteria, in addition to extracurricular interest, talents, character and integrity.

## **APPLICATION AND ENROLLMENT PROCEDURE:**

The Admissions Committee considers a wide range of characteristics with each application, including but not limited to, scholastic aptitude, academic motivation and performance, extra-curricular activities, character, integrity, and seriousness of purpose. Family commitment to an independent school education is also a priority. Are the parents Bayside or independent school alumni? Are siblings current Bayside students? Is the family as a whole committed to Bayside Academy? Bayside carefully weighs all of these factors in making admissions decisions. The Admissions Committee will notify the parents, in writing, as soon as a decision has been reached.

- A fully completed and signed application must be submitted.
- The one-time, **non-refundable application fee of \$100** must be included.
- You will be contacted concerning an interview, school tour and/or admissions testing.
- The admissions committee will review the student's completed file and send a letter regarding its decision.
- Once the contract has been signed and the **non-refundable enrollment fee of \$500** has been paid, the business office will establish the account and officially admit the student.

## **THE FOLLOWING DOCUMENTATION IS REQUIRED BEFORE THE FIRST DAY OF CLASS:**

- An up-to-date original Alabama Immunization form.
- A copy of the certified birth certificate.
- (Students who are not U.S. Citizens, a copy of the VISA, or passport.)

## **FINANCIAL AID**

Bayside Academy offers financial aid to students each year. Financial aid monies may be made available on a limited basis to students only after they have been admitted to Bayside. Financial Aid is not considered a scholarship. Assistance is provided only on a demonstrated need basis and must be applied for and evaluated annually. Financial Aid is generally limited to students in grades 7-12.

Families applying for financial aid are asked to furnish through the School and Student Services, information concerning their financial status. Bayside Academy encourages applications for financial aid. Traditionally, 10 to 15 percent of our students receive some amount of assistance each year.

## **BOOKS**

Books both new and used can be purchased at the Ship's Store. The store also has P.E. uniforms, sweatshirts and school ties. A book list for the upcoming year will be posted on Edline (the School's web-based information source) in late summer for the upcoming school year. Books are charged to the student's account.

## **LEARNING PLACE**

The Learning Place is an on-campus service provided by specialized instructors for tutoring students with a diagnosed learning disability.

## **EXTENDED DAY PROGRAM**

Extended day is available to Bayside students, PK through 6th grade. Full-time extended day service is available for students after school until 5:00 p.m., for all full school days. Registration information for the upcoming year is sent during the summer. This service is billed monthly.

## **TRANSPORTATION**

Transportation service is provided by Baldwin Rural Area Transportation Service (BRATS). Registration for transportation will be available on Edline during the summer prior to the new school year. Bus fees are based on the fees charged to Bayside, divided by the number of miles and students per route. Billing for the entire school year will be in the September billing statement.

## **LUNCHESES**

Chick-fil-a Monday is sponsored by the Junior Class and will be billed by semester.

Bayside Grill can be pre-ordered for lunch every Tuesday – Thursday. The order form is available on Edline. Rhonda Brinsfield is the Bayside Grill Coordinator. You will be billed on your statement.

Pizza Friday is sponsored by the Bayside 8th grade class and will be billed once for the entire year. The order form is available on Edline.

## **RANDOM DRUG TESTING**

All applicants for the Upper School must submit to a drug test as a condition of admission and understand that all students are subject to The Random Plus Drug Testing Program as outlined in the Handbook. Hair analysis is the method used for drug testing. Submission of the application constitutes acceptance of this school policy both by the parents and the student applicant.

# Discipline Questionnaire

Applicant's Name: \_\_\_\_\_

Current/Last School Attended: \_\_\_\_\_

1. At your present school, or at any other school you have ever attended, have you ever:

- |    |   |         |          |
|----|---|---------|----------|
| a. | been suspended or placed on probation?  | No ____ | Yes ____ |
| b. | been sent to an Alternative School?   | No ____ | Yes ____ |
| c. | been expelled?  | No ____ | Yes ____ |
| d. | withdrawn, been asked to withdraw, or allowed to withdraw for academic and/or attendance/tardy reasons?                     | No ____ | Yes ____ |
| e. | withdrawn, been asked to withdraw, or allowed to withdraw in place of any other action or anticipated action by the school? | No ____ | Yes ____ |
| f. | faced any other disciplinary/academic/attendance action or anticipated action not mentioned above?                          | No ____ | Yes ____ |
| g. | been suspended from a school club/activity?   | No ____ | Yes ____ |

2. At any time have you, the student:

- |    |   |         |          |
|----|---|---------|----------|
| a. | been involved with underage consumption of alcohol? | No ____ | Yes ____ |
| b. | appeared before the Honor Council?                  | No ____ | Yes ____ |

3. Are you eligible to return to your previous/current school at the present time? No \_\_\_\_ Yes \_\_\_\_

4. Would you receive a favorable recommendation from your previous/current school? No \_\_\_\_ Yes \_\_\_\_

5. What is your attendance and tardy record at your previous/current school?

Average number of days: Absent: \_\_\_\_ Tardy: \_\_\_\_

6. Name of a contact person at previous/current school that we may, at our discretion, call to verify your answers to the above questions. \_\_\_\_\_

7. Have you ever been in trouble with and/or placed on probation by the police or court system? No \_\_\_\_ Yes \_\_\_\_

8. Who are some of your friends at Bayside Academy?

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9. List all clubs and school/ community activities in which you are an active participant.

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# Applicant Questionnaire

In order to help the Bayside Admissions Committee learn more about you, your interests and your abilities, we ask that you answer the following questions in a single paragraph. Please write all responses on this form and use additional paper if needed.

Full name (print): \_\_\_\_\_

Date: \_\_\_\_\_ Grade applied for: \_\_\_\_\_

1. What academic subjects interest you most?

2. What academic subjects interest you least?

3. How many hours a week, on average, do you spend on homework?

4. What profession(s) or vocation(s) are you considering?

5. What college(s) are you interested in attending?

6. If you have received any special recognition or awards for performance of service in any area (art, music, academic studies, sports, camp, scouting, church, job, etc.), please describe. Include any offices or positions of responsibility you may have held.

7. List four books (with authors) that you have read during the past year.

8. Which book did you enjoy most? Why?

9. What extracurricular activities, such as art, music, sports, in or out of school, are the most important to you at present?

10. Check the activities in which you would be interested at Bayside Academy:

- |  |                                       |   |
|--|---------------------------------------|---|
| <input type="checkbox"/> Service Organizations | <input type="checkbox"/> Cheerleading | <input type="checkbox"/> Cross Country    |
| <input type="checkbox"/> Student Government    | <input type="checkbox"/> Basketball   | <input type="checkbox"/> Softball         |
| <input type="checkbox"/> Newsletter            | <input type="checkbox"/> Tennis       | <input type="checkbox"/> Dance            |
| <input type="checkbox"/> Literary Magazine     | <input type="checkbox"/> Baseball     | <input type="checkbox"/> Swim             |
| <input type="checkbox"/> Debate                | <input type="checkbox"/> Soccer       | <input type="checkbox"/> Technology       |
| <input type="checkbox"/> Honor Societies       | <input type="checkbox"/> Yearbook     | <input type="checkbox"/> Foreign Language |
| <input type="checkbox"/> Academic Teams        | <input type="checkbox"/> Football     | <input type="checkbox"/> Art              |
| <input type="checkbox"/> Drama                 | <input type="checkbox"/> Volleyball   | <input type="checkbox"/> Chess            |
| <input type="checkbox"/> Golf                  | <input type="checkbox"/> Track        | <input type="checkbox"/> Other _____      |

11. Why do you want to attend Bayside Academy?

# Teacher Recommendation

**Instructions to Applicant:** Print your name below and provide the Teacher with a stamped envelope addressed to:  
**Bayside Academy Admissions Office, 303 Dryer Avenue, Daphne, AL 36526.**

*Recommendations become the confidential property of Bayside Academy and are not subject to applicant or parent review.*

Student's name: \_\_\_\_\_

School: \_\_\_\_\_

This student is applying for admission to Bayside Academy. Please complete this form and mail it directly to the Admissions Office. Your candid estimate of the applicant will be of valuable assistance to the Admissions Committee. Some of the items will not be applicable to younger candidates. Your comments will be strictly confidential.

Thank you.

Teacher's name: \_\_\_\_\_

Subject(s) taught: \_\_\_\_\_

School: \_\_\_\_\_

Length of time you have known the applicant: \_\_\_\_\_

In what capacity have you known the applicant? \_\_\_\_\_

*Please indicate your rating by numbers in the right-hand column. Use a question mark (?) where you have insufficient evidence.*

	1 (exceptional)	2 (above average)	3 (average)	4 (below average)	5 (poor)	Rating
Academic ability	High honor roll	Honor roll	Capable/passing but not honors	Low/marginal ability	Poor academic risk	
Application of abilities	Overall high grades	High grades in some subjects	Average grades (commensurate with ability)	Low grades (relates to lack of ability/motivation)	Low grades, some failing	
Extracurricular activities	Leader outstanding in at least one area	Highly successful in at least one area	Fairly active minor offices or activities	Not much participation in offices	Few or no activities	
Summary as a student	Outstanding	Above average	Average	Below average	Poor	
Personal qualities	Superior	Great strengths	Strengths outweigh weakness	Somewhat immature for age	Very immature for age	
Emotional stability	Commensurate with ability/personal qualities	Well balanced	Usually no problems	Some problems	Many problems	
Summary as a person	Outstanding	Above average	Average	Below average	Poor	

*Please tell us what this student adds to your class and how the student relates socially with his/her peers (use back if necessary).*

Teacher's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Principal / Counselor Recommendation

**Instructions to Applicant:** Print your name below and provide the Principal/Counselor with a stamped envelope addressed to:  
**Bayside Academy Admissions Office, 303 Dryer Avenue, Daphne, AL 36526.**

*Recommendations become the confidential property of Bayside Academy and are not subject to applicant or parent review.*

Student's name: \_\_\_\_\_

School: \_\_\_\_\_

This student is applying for admission to Bayside Academy. Please complete this form and mail it directly to the Admissions Office. Your candid estimate of the applicant will be of valuable assistance to the Admissions Committee. Some of the items will not be applicable to younger candidates. Your comments will be strictly confidential.  
Thank you.

Principal's name: \_\_\_\_\_

School: \_\_\_\_\_

Length of time you have known the applicant: \_\_\_\_\_

Is the student in good standing? \_\_\_\_\_

If no, please explain: \_\_\_\_\_

Minimum passing grade: \_\_\_\_ Please explain marking system, if not conventional A, B, C... \_\_\_\_\_

Are students sectioned according to ability? \_\_\_\_\_

If so, in what advanced subject(s) is this student placed? \_\_\_\_\_

Does student have significant limitations (physical, emotional, social)? \_\_\_\_\_

Is student's record with you a true index of ability, or have outside circumstances interfered with academic achievement? (i.e. illness, excessive extracurricular activities, difficult home situation.) If not a true index, please explain. \_\_\_\_\_

Has any disciplinary action ever been taken with this student? \_\_\_\_\_

*Please indicate your rating by numbers in the right-hand column. Use a question mark (?) where you have insufficient evidence.*

	1 (exceptional)	2 (above average)	3 (average)	4 (below average)	5 (poor)	Rating
Integrity	Exceptionally upright	Noticeably upright	Upright no cause to question	Weak or questionable	Record of dishonesty	
Conduct/neatness	Outstanding in every report	Generally excellent	Good or acceptable	Marginal or unappealing	Poor or reprehensible	
Initiative/drive	Outstanding/resourceful	Well above average	Generally strong enough	Occasionally weak or lacking	Very weak	
Leadership/responsibility	Outstanding top positions, contributes most	Commendable, top or next to top positions	Capable, minor positions, good follower	No signs of leadership or involvement	Record of irresponsibility	
Interest in non-academic activities	Outstanding, top activities	Commendable, top or next to top activities	Active, minor offices or activities	Minor participation, no offices	Very poor or no activities	

*Please tell us what this student adds to your school and how the student relates socially with his/her peers (use back if necessary).*

Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Request for Transcripts (Grades 1-12)

*Instructions to Applicant: Print your name on the authorization below  
and deliver this form to your guidance counselor or principal.*

## AUTHORIZATION FOR RELEASE OF EDUCATIONAL RECORDS

Student's name (print): \_\_\_\_\_ Grade: \_\_\_\_\_  
Last First Middle Current

In accordance with federal regulations regarding the privacy rights of parents and students under the Family Educational and Privacy act of 1974, the undersigned hereby consents to the release to Bayside Academy of all educational records about the above-named individual who is applying to Bayside Academy, including recommendations and such other information as may be requested.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### To Principal or Guidance Counselor:

The student named above has made application for admission to Bayside Academy. We would appreciate your promptly sending the following:

1. A *transcript* of the student's record to date, including grades for courses in progress.
2. A copy of the student's complete *test profile*.
3. Your own *personal recommendations* (see Principal/Counselor Recommendation form) of the student as to academic potential, personality and character.

If this student is admitted to Bayside Academy, a request for a final transcript will be made at the termination of the school year. Please hold this authorization form on file so that a second form will not be necessary.

Please mail to:

**Admissions Office**  
**Bayside Academy**  
**303 Dryer Avenue**  
**Daphne, AL 36526**

Thank you for your cooperation.

**BAYSIDE ACADEMY  
FEE SCHEDULE 2011-2012**

<b>TUITION PAYMENT SCHEDULE:</b>	<b>Annual</b>	<b>Three Payments</b>	<b>Ten Payments</b>
Pre-Kindergarten	\$ 7,425	\$ 2,555	\$ 780
Kindergarten	7,670	2,640	805
1st Grade	8,530	2,925	890
2nd Grade	8,615	2,955	900
Grades 3 - 6	8,855	3,035	920
Grades 7 - 12	9,800	3,350	1,015

**DUE DATES:** Annual: July 1st  
 Three Payments: July 1st, October 1st, January 1st  
 Ten Payments: Ten months starting June 1st and ending March 1st

**LEARNING PLACE SERVICES**

An on-campus service provided by specialized instructors for tutoring students with a diagnosed learning disability.

RATES: \$35.00 per hour  
 \$20.00 per half hour

**BOOKS AND MISCELLANEOUS FEES**

- \* One-Time Nonrefundable Application Fee \$100.00 per Child
- \* One-Time Nonrefundable New Family Fee \$250.00 per Family
- \* Nonrefundable New Student Fee \$500.00 per New Student
- \* Nonrefundable Re-enrollment Fee \$500.00 per Returning Student

- \* The bookstore summer hours will be posted on edline.
- \* A technology fee, activity fee and group picture fee will be charged to all students.
- \* Supply and lab fees will vary depending on the student's grade and course selection.
- \* Estimated fees - (inclusive of all fees mentioned above) subject to change.

Amount is intended for budgetary purposes only:

PK -1st grades include textbooks  
 2nd - 12th grades do not include textbooks

<u>PK</u>	<u>KG</u>	<u>1st</u>	<u>2nd - 4th</u>	<u>5th - 6th</u>	<u>7th - 8th</u>	<u>9th - 12th</u>
\$395	\$615	\$680	\$295	\$325	\$370	\$535

- \* Other fees not included in the above estimate due to student's grade and choices:  
 Class trips                      Graduation fee                      Yearbook (optional)                      Lunches (optional)  
 Sports related fee                      AP testing                      Driver Ed (optional)

**EXTENDED DAY PROGRAM**

Available for PK through 6th grade.  
 Rates and hours will be determined after Extended Day registration.

**BUS FEES (Possible service available, subject to participation)**

Transportation will be provided by the Baldwin Rural Area Transportation Systems (BRATS). There will possibly be two bus routes with round-trip transportation available, subject to participation of families.

ROUTE #1 - Gulf Shores, Point Clear, Fairhope, Montrose  
 ROUTE # 2 - Bay Minette, Spanish Fort, Lake Forest

**SCHOOL LUNCH**

Various student organizations and The Bayside Grill will sell lunches during the school year, or the student may bring his or her lunch.